



Woodstock Fire/Rescue District

435 E. Judd St.
Woodstock, IL 60098
(815) 338-2621

Woodstock Fire/Rescue District Board of Trustees Meeting Station 3, 2900 Raffel Rd. Thursday September 25th, 2025 Regular Meeting

Call to Order

The regular meeting was called to order at 7:00 p.m. by Treasurer Pat Burke

Roll Call

Trustees Present: Treasurer Pat Burke, Trustee Kim Mueller, Trustee Scott Ritzert.

Trustees Absent: President Fred Spitzer, Secretary Kristensen

Public Comments- None

Correspondence

None

New Business: Due to the distance the auditor has to travel, The Trustees moved up the "New Business" Approval of FY2025 Audit Report to be one of the first items up for discussion.

A motion was made Treasurer Burke and seconded by Trustee Mueller to approve the FY2025 Audit report as presented by Gabriela Fedmasu, CPA from Weber Associates CPS's, LLC. **Roll call vote:** Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 3 ayes, 0 nay, 2 absent

Minutes

A motion was made by Trustee Mueller and seconded by Trustee Ritzert to approve the regular session meeting minutes from August 25th, 2025. **Roll call vote:** Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 3 ayes, 0 nay, 2 absent

A motion was made by Trustee Ritzert and seconded by Trustee Mueller to approve the closed session meeting minutes from August 25th, 2025. **Roll call vote:** Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 3 ayes, 0 nay, 2 absent

Financial Report

Brad with Gov Accounting LLC discussed revenue highlights compared to the previous year. Expenditures discussed included dispatch fees, admin expenses, personnel expenses, pension funds, and ambulance fee collections. **Property Taxes:** The District has received 52% of property taxes, and ambulance fees collected are at 40% of the budget. **Miscellaneous Receipts:** Collected \$17,007.00 and \$4,143.00 is from WC Reimbursements. **Sale of fixed assets:** \$500,000.00



Woodstock Fire/Rescue District

435 E. Judd St.
Woodstock, IL 60098
(815) 338-2621

The Trustees reviewed the bill report presented for the month of September 2025. Various questions the Trustees had were addressed by Chief Parker.

A motion was made by Treasurer Burke and seconded by Trustee Mueller to approve and pay the bills in the amount of \$161,181.34. **Roll call vote:** Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 3 ayes, 0 nay, 2 absent

Operations Report

Deputy Chief Hedges went over key topics on the Operations report for the month of August with the Trustees. The operations report is a snapshot of the District's monthly training activities, continuing education, CPR classes offered, fire prevention as well as public education. Mike Shannon, the District's Fleet Mechanic, completed over 104 work orders for the month of August.

Please note: **Operations report will be available along with the packet the Friday after the meeting, upon request.**

Unfinished Business None

New Business

Overhead Garage Doors Purchase- Station 1

In the beginning of September 2025, WFRD placed an ad in the newspaper announcing their "invitation to bid" which means the Woodstock Fire/Rescue District invites interested and qualified parties to bid on the replacement of four (4) overhead doors. Bids were opened today, September 25th, 2025 at 3:30 PM. WFRD received 3 bid packets in total. There was one company who submitted all the required documents and met the requirements listed on the RFP, and that was Adams Brother's Garage for the amount of \$45,802.00.

A motion was made by Trustee Ritzert and seconded by Treasurer Burke to accept the bid for the overhead garage doors at Station 1 from Adams Brother's Garage, for the amount of \$45,802.00. **Roll call vote:** Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 3 ayes, 0 nay, 2 absent

Local 4813: Request to meet with the Board

Jake Biederer, Board member of Local 4813 stated " Everything, is good" to the Board of Trustees.

Closed Session:

A motion was made by Treasurer Burke and seconded by Trustee Ritzert to move into closed session to discuss the appointment, The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to 5 ILCS 120/2(c)(1). Part-Time Firefighter/EMT Hiring.

Roll call vote: Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 3 ayes, 0 nay, 2 absent

At 7:38 p.m. the Board moved into closed session.

At 7:55 p.m. the Board returned into regular session.



Woodstock Fire/Rescue District

435 E. Judd St.
Woodstock, IL 60098
(815) 338-2621

Adjournment

With there being no further discussion, a motion was made by Treasurer Burke and seconded by Trustee Mueller to adjourn the meeting. Voice vote taken, motion passed unanimously.

Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Secretary, Robert A. Kristensen

/KN