



Woodstock Fire/Rescue District

435 E. Judd St.
Woodstock, IL 60098
(815) 338-2621

**Woodstock Fire/Rescue District
Board of Trustees Meeting
Station 3, 2900 Raffel Rd.
Thursday, November 20th, 2025
Regular Meeting**

Call to Order

The regular meeting was called to order at 7:00 p.m. by President Spitzer

Roll Call

Trustees Present: President Spitzer, Treasurer Pat Burke, Secretary Kristensen, Trustee Scott Ritzert.

Trustees Absent: Trustee Mueller

Public Comments- None

Correspondence

None

Minutes

A motion was made by Trustee Ritzert and seconded by Treasurer Burke to approve the regular session meeting minutes from October 23rd, 2025. **Roll call vote:** Spitzer-yes; Burke-yes; Kristensen-abstain; Ritzert-yes. **Motion Passed.** 3 ayes, 0 nay, 1 abstain, 1 absent

Financial Report

Brad with Gov Accounting LLC discussed revenue highlights compared to the previous year. Expenditures discussed included dispatch fees, admin expenses, personnel expenses, pension funds, and ambulance fee collections is at 64% of the budget. **Property Taxes:** The District has received 99% of property taxes, and ambulance fees collected are at 64% of the budget as of October 31st, 2025. Wireless alarm fees collected at 50% of the budget. **Sale of fixed assets:** \$500,000.00; Ladder Truck.

The Trustees reviewed the bill report presented for the month of November 2025. Various questions the Trustees had were addressed by Chief Parker. President Spitzer addressed the Trustee training reimbursement policy, as two members of the Board had reimbursements for training and travel in the November bill report. All Trustees present agreed that if a staff vehicle is available and you decide to drive your own vehicle, you cannot request reimbursement for your mileage.

A motion was made by Secretary Kristensen and seconded by Treasurer Burke to approve and pay the bills in the amount of \$188,602.53. **Roll call vote:** Spitzer-yes; Burke-yes; Kristensen-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent

Operations Report

Deputy Chief Hedges went over key topics on the Operations report for the month of October with the Trustees. The operations report is a snapshot of the District's monthly training activities, continuing education, CPR classes offered, fire prevention as well as public education. Mike Shannon, the District's Fleet Mechanic, completed over 84 work orders for the month of October.

Please note: **Operations report will be available along with the packet the Friday after the meeting, upon request.**



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Unfinished Business None

New Business

Lauterbach & Amen- Firefighters' Pension Fund Report Presentation

Noelle Ness from Lauterbach and Amen, presented the Board of Trustees with the final actuarial reports from the fiscal year ending April 30th, 2025.

Ordinance 254 Tax Levy (2025)

At the prior Board of Trustees meeting Brad from Government Accounting presented a PowerPoint to the Board of Trustees, illustrating the estimated tax levy the District plans to implement. He explained the reasoning behind the District's proposal for levying taxes at 4.99%. The District is looking for approval from the Board to levy the estimated taxes at \$9,892,500.00.

A motion was made by President Spitzer and seconded by Treasurer Burke to approve the determination of the estimate of taxes to be levied in the amount of NINE MILLION, EIGHT HUNDRED NINETY TWO THOUSAND FIVE HUNDRED AND 00/100 (\$9,892,500.00) DOLLARS. **Roll call vote:** Spitzer-yes; Burke-yes; Kristensen-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent

Ordinance 255- Charges for Emergency Medical Services

A motion was made by Treasurer Burke and seconded by Trustee Ritzert to approve Ordinance 255. An Ordinance establishing a schedule of charges for emergency medical services. **Roll call vote:** Spitzer-yes; Burke-yes; Kristensen-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent

Resolution 2025-10- Intergovernmental Agreement with the City of Woodstock

A motion was made by Secretary Kristensen and seconded by President Spitzer to approve Resolution 2025-10, an Intergovernmental Agreement with the City of Woodstock. **Roll call vote:** Spitzer-yes; Burke-yes; Kristensen-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent

At 7:44 p.m., A motion was made by President Spitzer and seconded by Treasurer Burke to move into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to 5 ILCS 120/2(c)(1) - Military Leave.

At 7:58 p.m. President Spitzer reconvened the regular session meeting. All Trustees present

Adjournment

With there being no further discussion, a motion was made by President Spitzer and seconded by Secretary Kristensen to adjourn the meeting. Voice vote taken, motion passed unanimously.

Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Secretary, Robert A. Kristensen

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