



Woodstock Fire/Rescue District

435 E. Judd St.
Woodstock, IL 60098
(815) 338-2621

**Woodstock Fire/Rescue District
Board of Trustees Meeting
Station 3, 2900 Raffel Rd.
Thursday, April 23rd, 2026
Regular Meeting**

Call to Order

The regular meeting was called to order at 7:00 p.m. by President Spitzer

Roll Call

Trustees Present: President Fred Spitzer, Secretary Robert Kristensen, Treasurer Pat Burke, Trustee Kim Mueller, and Trustee Scott Ritzert.

Trustees Absent: None

Public Comments- None

Correspondence

Chief Parker discussed the correspondence with the Board of Trustees. The district received a thank-you letter from the Fire Chief in Fontana. We sent our ladder truck up that way for a mansion on fire. The second letter is a thank-you letter from the Wauconda Police for Alex Vucha, helping with an event for a fallen police officer.

Minutes

A motion was made by Secretary Kristensen and seconded by Trustee Mueller to approve the regular session meeting minutes from March 26th, 2026. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-abstain; Mueller-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 abstain.

A motion was made by President Spitzer and seconded by Secretary Kristensen to approve the closed session meeting minutes from March 26th, 2026. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-abstain; Mueller-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 abstain.

A motion was made by President Spitzer and seconded by Secretary Kristensen to approve the special meeting minutes from April 3rd, 2026. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-abstain; Mueller-yes; Ritzert-yes. **Motion Passed.** 5 ayes, 0 nay

Financial Report

Brad with Gov Accounting LLC joined the BOT meeting via Zoom. Brad discussed revenue highlights compared to the previous year. Expenditures discussed included dispatch fees, admin expenses, personnel expenses, pension funds, and ambulance fee collections. **Property Taxes:** The District has received 100% of property taxes, and ambulance fees collected are at 106% of the budget as of March 31st, 2026. Wireless alarm fees collected at 101% of the budget. **Sale of fixed assets:** \$500,000.00; Ladder Truck.

The Trustees reviewed the bill report presented for April 2026. Various questions the Trustees had were addressed by Chief Parker.



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A motion was made by Treasurer Burke and seconded by Trustee Ritzert to approve and pay the bills in the amount of \$422,579.34. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 5 ayes, 0 nay

Operations Report

Battalion Chief Williams went over key topics on the Operations report for March 2026 with the Trustees. The operations report is a snapshot of the district's monthly training activities, continuing education, CPR classes offered, fire prevention, and public education. Mike Shannon, the District's Fleet Mechanic, completed over 107 work orders and 3 preventative maintenance tasks for the month of March.

Please note: **The Operations report will be available along with the packet on the Friday after the meeting, upon request.**

Unfinished Business None

New Business

Brad from Gov. Accounting presented the Trustees with the tentative budget for Fiscal Year 2027 via Zoom.

Ordinance 257- Tentative Budget and Appropriation FY-2027

A motion was made by Secretary Kristensen and seconded by Treasurer Burke to approve Ordinance 257- Tentative Budget and Appropriation for Fiscal Year 2027. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 5 ayes, 0 nay

At 7:43 p.m., a motion was made by President Spitzer and seconded by Trustee Ritzert to move into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to 5 ILCS 120/2(c)(1) Wages & Benefits for Administrative & Non-Career Personnel. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 5 ayes, 0 nay.

Regular meeting reconvened at 8:34 p.m.

A motion was made by Trustee Mueller and seconded by President Spitzer to approve the salary increase of the Deputy Chief position to \$165,000.00, effective May 1st, 2026. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 5 ayes, 0 nay

A motion was made by Trustee Mueller and seconded by Treasurer Burke to approve the salary increase of the Executive Administrator position to \$80,000.00, and to contribute 13% of the Executive Administrator's salary into their 457-retirement fund, through IPPFA, with zero matching required. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 5 ayes, 0 nay

A motion was made by Trustee Mueller and seconded by Treasurer Burke to approve the salary increase of the Fleet Mechanic position to \$100,571.46, effective May 1st, 2026. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 5 ayes, 0 nay



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A motion was made by Trustee Mueller and seconded by Treasurer Burke to approve the salary increase of the Office Assistant position to \$25,266.60, effective May 1st, 2026. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 5 ayes, 0 nay

A motion was made by Trustee Mueller and seconded by President Spitzer to approve the salary increase of the Public Information Officer position to \$80,465.00, effective May 1st, 2026. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 5 ayes, 0 nay

A motion was made by Trustee Mueller and seconded by Trustee Ritzert to approve the salary increase of 3% for the non-Career members, effective May 1st, 2026. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 5 ayes, 0 nay

Adjournment

With there being no further discussion, a motion was made by Trustee Mueller and seconded by Secretary Kristensen to adjourn the meeting. Voice vote taken, motion passed unanimously.

Meeting adjourned at 8:39 p.m.

Respectfully submitted,

Secretary, Robert A. Kristensen
/KN