



# Woodstock Fire/Rescue District

435 E. Judd St.  
Woodstock, IL 60098  
(815) 338-2621

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**Woodstock Fire/Rescue District  
Board of Trustees Meeting  
Station 3, 2900 Raffel Rd.  
Thursday, February 26<sup>th</sup>, 2026  
Regular Meeting**

## **Call to Order**

The regular meeting was called to order at 7:00 p.m. by President Spitzer

## **Swearing-in Ceremony for Nathan Sarver Career FF/PM**

## **Roll Call**

**Trustees Present:** President Fred Spitzer, Treasurer Pat Burke, Secretary Robert Kristensen, Trustee Kim Mueller, Trustee Scott Ritzert.

**Trustees Absent:** None

**Public Comments-** None

## **Correspondence**

Chief Parker discussed the correspondence with the Board of Trustees. The District received several “thank you and appreciation” letters from members of the public, as well as a “thank you” letter from McHenry Fire, thanking Woodstock for their assistance in a structure fire.

## **Minutes**

A motion was made by Trustee Mueller and seconded by Treasurer Burke to approve the regular session meeting minutes from January 22<sup>nd</sup>, 2026. **Roll call vote:** Spitzer-yes; Burke-yes; Kristensen-abstain; Mueller-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 abstain.

## **Financial Report**

Brad with Gov Accounting LLC discussed revenue highlights compared to the previous year. Expenditures discussed included dispatch fees, admin expenses, personnel expenses, pension funds, and ambulance fee collections. **Property Taxes:** The District has received 100% of property taxes, and ambulance fees collected are at 90% of the budget as of January 31<sup>st</sup>, 2026. Wireless alarm fees collected at 50% of the budget.

**Sale of fixed assets:** \$500,000.00; Ladder Truck.

The Trustees reviewed the bill report presented for February 2026. Various questions the Trustees had were addressed by Chief Parker.

A motion was made by Treasurer Burke and seconded by Trustee Ritzert to approve and pay the bills in the amount of \$255,932.01. **Roll call vote:** Spitzer-yes; Burke-yes; Kristensen-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 5 ayes, 0 nay.



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## Operations Report

Deputy Chief Hedges went over key topics on the Operations report for the month of January with the Trustees. The operations report is a snapshot of the District's monthly training activities, continuing education, CPR classes

offered, fire prevention, and public education. Mike Shannon, the District's Fleet Mechanic, completed 118 work orders for the month of January.

Please note: **The Operations report will be available along with the packet on the Friday after the meeting, upon request.**

Unfinished Business None

## New Business

### Ordinance 256- Charges for Emergency Medical Services

The Board tabled Ordinance 256 until the March BOT meeting due to not receiving our latest GEMT numbers needed to complete the ordinance.

### HVAC Service Agreements

A motion was made by Secretary Kristensen and seconded by Treasurer Burke to approve the HVAC Service agreement between H.R. Stewart Inc. and the District. For Station 1, for \$4,770.00. Station 2 for \$1,960.00. Station 3 for \$1,960.00. **Roll call vote:** Spitzer-yes; Burke-yes; Kristensen-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 5 ayes, 0 nay.

### Ambulance Refurbishment Purchase Agreement

Deputy Chief Hedges presented the Board with Macqueen Emergency's bid for the remount of an existing Type 1 Ambulance. The cost savings by doing so will save the District roughly 25-30% opposed to purchasing a new ambulance. The District posted the bid in the newspaper, and Macqueen responded with the criteria the District requires in order to accept their bid.

A motion was made by Treasurer Burke and seconded by Trustee Ritzert to accept the bid proposal from MacQueen Emergency for \$281,900.00. **Roll call vote:** Spitzer-yes; Burke-yes; Kristensen-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 5 ayes, 0 nay.

At 8:04 p.m., a motion was made by President Spitzer and seconded by Treasurer Burke to move into closed session to complete the semi-annual review of closed session minutes pursuant to 5 ILCS 120/2.06(d). Voice vote taken, motion passed unanimously.

Regular meeting reconvened at 8:19 pm- **Roll Call:** President Fred Spitzer, Treasurer Pat Burke, Secretary Robert Kristensen, Trustee Kim Mueller, Trustee Scott Ritzert.



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### Semi-Annual Review of Closed Session Minutes

A motion was made by President Spitzer and seconded by Treasurer Burke to open the closed session minutes from December 29<sup>th</sup>, 2022, June 26<sup>th</sup>, 2025, and August 28<sup>th</sup>, 2025. **Roll call vote:** Spitzer-yes; Burke-yes; Kristensen-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 5 ayes, 0 nay.

### Adjournment

With there being no further discussion, a motion was made by President Spitzer and seconded by Secretary Kristensen to adjourn the meeting. Voice vote taken, motion passed unanimously.

Meeting adjourned at 8:20 p.m.

Respectfully submitted,

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Secretary, Robert A. Kristensen  
/KN