Woodstock Fire/Rescue District

435 E. Judd St.
Woodstock, IL 60098
(815) 338-2621

Woodstock Fire/Rescue District
Board of Trustees Meeting
Station 3, 2900 Raffel Rd.
Thursday, March 26th, 2026
Regular Meeting

Call to Order
The regular meeting was called to order at 7:00 p.m. by President Spitzer

Roll Call

Trustees Present: President Fred Spitzer, Secretary Robert Kristensen, Trustee Kim Mueller, Trustee Scott Ritzert.

Trustees Absent: Treasurer Pat Burke

Public Comments- None

Correspondence
Chief Parker discussed the correspondence with the Board of Trustees. The District received a thank you letter from Hampshire Fire Protection District as well as a "thank you" letter from Woodstock Groundhog Days, very own Woodstock Willie.

Minutes
A motion was made by Trustee Mueller and seconded by Secretary Kristensen to approve the regular session meeting minutes from February 26th, 2026. **Roll call vote:** Spitzer-yes; Kristensen-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

A motion was made by President Spitzer and seconded by Trustee Ritzert to approve the closed session meeting minutes with an amendment adding Trustee Mueller to the closed session minutes from February 26th, 2026, as she was in attendance. **Roll call vote:** Spitzer-yes; Kristensen-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

Financial Report
Brad with Gov Accounting LLC discussed revenue highlights compared to the previous year. Expenditures discussed included dispatch fees, admin expenses, personnel expenses, pension funds, and ambulance fee collections. **Property Taxes:** The District has received 100% of property taxes, and ambulance fees collected are at 96% of the budget as of February 28th, 2026. Wireless alarm fees collected at 50% of the budget.
Sale of fixed assets: $500,000.00; Ladder Truck.

The Trustees reviewed the bill report presented for March 2026. Various questions the Trustees had were addressed by Chief Parker.

A motion was made by Secretary Kristensen and seconded by Trustee Ritzert to approve and pay the bills in the amount of $597,874.33. **Roll call vote:** Spitzer-yes; Kristensen-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

Operations Report
Deputy Chief Hedges went over key topics on the Operations report for the month of February 2026 with the Trustees. The operations report is a snapshot of the district's monthly training activities, continuing education, CPR classes offered, fire prevention, and public education. Mike Shannon, the District's Fleet Mechanic, completed over 110 work orders and 8 preventative maintenance for the month of February.

Please note: **The Operations report will be available along with the packet on the Friday after the meeting, upon request.**

Unfinished Business None

New Business

Sawyer Falduto Asset Management, LLC
John Falduto of Sawyer Falduto Asset Management, LLC, presented an overview of investment proposal management services to the Board of Trustees. His presentation covered the firm's background, investment processes, and a mock portfolio illustrating the monthly reporting the district would receive. Any questions the Trustees had were addressed. Sawyer Falduto Asset Management, LLC is currently working with 50 other fire districts in the state of Illinois as of March 2026.

A motion was made by President Spitzer and seconded by Secretary Kristensen to accept the formal proposal for investment management services from Sawyer Falduto Asset Management, LLC, and Charles Schwab as custodial asset management. **Roll call vote:** Spitzer-yes; Kristensen-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

Ordinance 256- Charges for Emergency Medical Services
A motion was made by President Spitzer and seconded by Trustee Mueller to approve Ordinance 256 charges for emergency services. **Roll call vote:** Spitzer-yes; Kristensen-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

Fiscal Year 2027 Regular Meeting Dates
A motion was made by Trustee Mueller and seconded by President Spitzer to approve the meeting dates for fiscal year 2027 as presented. **Roll call vote:** Spitzer-yes; Kristensen-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

Parking Lot Services Proposal
Proposals from Hastings Asphalt Services Inc. were presented to the Board of Trustees for all three fire stations. Trustee Mueller requested that for next year's station parking lot repairs, we obtain quotes from other businesses as well.

A motion was made by Trustee Mueller and seconded by Secretary Kristensen to approve Hastings Asphalt Services Inc. to complete the seal coating for all three fire stations. **Station 1 - $5,260.80, Station 2 - $3,967.50, Station 3 - $3,778.98 for a total of $13,007.28. Roll call vote:** Spitzer-yes; Kristensen-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

Local 4813: Request to meet with the Board
Chief Parker informed the Trustees that Local 4813 is unable to attend tonight's Board meeting.

At 8:07 p.m., a motion was made by President Spitzer and seconded by Secretary Kristensen to move into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to 5 ILCS 120/2(c)(1). Specifically, the Fire Chief Contract. Voice vote taken, motion passed unanimously.

Regular meeting reconvened at 8:32 pm- **Roll Call:** President Fred Spitzer, Secretary Robert Kristensen, Trustee Kim Mueller, Trustee Scott Ritzert.

Fire Chief Contract
A motion was made by President Spitzer and seconded by Secretary Kristensen to approve the proposed contract for Chief Brendan Parker effective May 1st, 2026, through April 30th, 2029 with the salary schedule as follows: May 1st, 2026 with a salary of $173,685.26, May 1st, 2027, a salary of $178,895.81, and May 1st, 2028, with a salary of $184,262.68. **Roll call vote:** Spitzer-yes; Kristensen-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

Adjournment
With there being no further discussion, a motion was made by Secretary Kristensen and seconded by Trustee Ritzert to adjourn the meeting. Voice vote taken, motion passed unanimously.

Meeting adjourned at 8:34 p.m.

Respectfully submitted,

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Secretary, Robert A. Kristensen
/KN