



Woodstock Fire/Rescue District

435 E. Judd St.
Woodstock, IL 60098
(815) 338-2621

**Woodstock Fire/Rescue District
Board of Trustees Meeting
Station 3, 2900 Raffel Rd.
Thursday, January 22nd, 2026
Regular Meeting**

Call to Order

The regular meeting was called to order at 7:00 p.m. by President Spitzer

Roll Call

Trustees Present: President Spitzer, Treasurer Pat Burke, Trustee Kim Mueller, Trustee Scott Ritzert.

Trustees Absent: Secretary Kristensen

Public Comments- None

Correspondence

Chief Parker discussed the correspondence with the Board of Trustees. One of the correspondences was a thank-you letter from the Carpenters Fire Department for our assistance with their structure fire, and another was from a Woodstock resident expressing her appreciation of how wonderful our crew members treated her after she had a fall outside her home. Chief Parker also provided the Board with a call volume summary report, which included the surrounding fire departments' calls as well.

Minutes

A motion was made by Treasurer Burke and seconded by President Spitzer to approve the regular session meeting minutes from December 18th, 2025. **Roll call vote:** Spitzer-yes; Burke-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 3 ayes, 0 nay, 1 abstain, 1 absent

Financial Report

Brad with Gov Accounting LLC discussed revenue highlights compared to the previous year. Expenditures discussed included dispatch fees, admin expenses, personnel expenses, pension funds, and ambulance fee collections. **Property Taxes:** The District has received 100% of property taxes, and ambulance fees collected are at 83% of the budget as of December 31st, 2025. Wireless alarm fees collected at 50% of the budget.

Sale of fixed assets: \$500,000.00; Ladder Truck.

The Trustees reviewed the bill report presented for January 2026. Various questions the Trustees had were addressed by Chief Parker.

A motion was made by Treasurer Burke and seconded by Trustee Ritzert to approve and pay the bills in the amount of \$374,997.06. **Roll call vote:** Spitzer-yes; Burke-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

Operations Report

Deputy Chief Hedges went over key topics on the Operations report for the month of December with the Trustees. The operations report is a snapshot of the District's monthly training activities, continuing education, CPR classes offered, fire prevention, and public education. Mike Shannon, the District's Fleet Mechanic, completed over 54 work orders for the month of December.



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Please note: **The Operations report will be available along with the packet on the Friday after the meeting, upon request.**

Unfinished Business None

New Business

Appointment/Re-Appointment of FOIA Officer

Chief Parker discussed with the Trustees the current FOIA Officers in the Department.

A motion was made by President Spitzer and seconded by Treasurer Bruke to appoint and re-appoint Kalene Nebert as the primary FOIA Officer and Chief Parker, Deputy Chief Hedges, and Deann Miller as the back-up FOIA Officers of WFRD. **Roll call vote:** Spitzer-yes; Burke-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

Appointment/Re-Appointment of OMA Officer

Chief Parker discussed with the Trustees the current OMA Officers in the Department.

A motion was made by Treasurer Burke and seconded by Trustee Mueller to appoint and re-appoint Kalene Nebert as the primary OMA Officer and Chief Parker, Deputy Chief Hedges, and Deann Miller as the backup OMA Officers of WFRD. **Roll call vote:** Spitzer-yes; Burke-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

Resolution 2026-01 MCMRMA Delegate- Alternate Delegate

A motion was made by President Spitzer and seconded by Treasurer Burke to approve Resolution 2026-01- MCMRMA delegate and alternative delegate. Chief Parker as the delegate and Deputy Chief Hedges as the alternative delegate. **Roll call vote:** Spitzer-yes; Burke-yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

A motion was made by President Spitzer and seconded by Treasurer Burke to approve a 3-year lawn maintenance contract with Langton Group for \$15,336.00 to be paid in 8 monthly payments of \$1,917.00 per month for 8 months.

Semi-Annual Review of Closed Session Minutes

To be reviewed at the February Board meeting due to our attorney not being able to attend this month's BOT meeting.

Adjournment

With there being no further discussion, a motion was made by President Spitzer and seconded by Treasurer Burke to adjourn the meeting. Voice vote taken, motion passed unanimously.

Meeting adjourned at 7:29 p.m.

Respectfully submitted,

Secretary, Robert A. Kristensen
/KN