



Woodstock Fire/Rescue District

435 E. Judd St.
Woodstock, IL 60098
(815) 338-2621

**Woodstock Fire/Rescue District
Board of Trustees Meeting
Station 3, 2900 Raffel Rd.
Thursday, December 18th, 2025
Regular Meeting**

Call to Order

The regular meeting was called to order at 7:00 p.m. by President Spitzer

Roll Call

Trustees Present: President Spitzer, Treasurer Pat Burke, Secretary Kristensen, Trustee Scott Ritzert.

Trustees Absent: Trustee Mueller

Public Comments- None

Swearing-In Ceremony: President Spitzer asked everyone to stand for the presentation of colors. The following 6 non-career, FireFighter/EMT officially took the oath and were sworn in by President Spitzer.

FireFighter/EMT- Sandra Valdez
FireFighter/EMT- Ruben Melgarejo
FireFighter/EMT- Jovanni Murrillo Gonzalez
FireFighter/EMT- Jessica Borucki
FireFighter/EMT- Joseph Brown
FireFighter/EMT- Cole Keenan

Correspondence

None

Minutes

A motion was made by Secretary Kristensen and seconded by Treasurer Burke to approve the regular session meeting minutes from November 20th, 2025. **Roll call vote:** Spitzer-yes; Burke-yes; Kristensen-yes; Ritzert-yes.
Motion Passed. 4 ayes, 0 nay, 1 absent

A motion was made by Secretary Kristensen and seconded by Trustee Ritzert to approve the closed session meeting minutes from November 20th, 2025. **Roll call vote:** Spitzer-yes; Burke-yes; Kristensen-yes; Ritzert-yes.
Motion Passed. 4 ayes, 0 nay, 1 absent

Financial Report

Brad with Gov Accounting LLC discussed revenue highlights compared to the previous year. Expenditures discussed included dispatch fees, admin expenses, personnel expenses, pension funds, and ambulance fee collections. **Property Taxes:** The District has received 100% of property taxes, and ambulance fees collected are at 75% of the budget as of November 30th, 2025. Wireless alarm fees collected at 50% of the budget.

Sale of fixed assets: \$500,000.00; Ladder Truck.

The Trustees reviewed the bill report presented for the month of December 2025. Various questions the Trustees had were addressed by Chief Parker.



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A motion was made by Secretary Kristensen and seconded by Treasurer Burke to approve and pay the bills in the amount of \$243,044.89. **Roll call vote:** Spitzer-yes; Burke-yes; Kristensen-yes; Ritzert-yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent

Operations Report

Deputy Chief Hedges went over key topics on the Operations report for the month of October with the Trustees. The operations report is a snapshot of the District's monthly training activities, continuing education, CPR classes offered, fire prevention, and public education. Mike Shannon, the District's Fleet Mechanic, completed over 110 work orders for the month of November.

Please note: **The Operations report will be available along with the packet on the Friday after the meeting, upon request.**

Unfinished Business None

New Business

Local 4813: Request to meet with the Board of Trustees

President Wessel of Local 4813 was unable to be at the December Board of Trustees meeting, but said he looks forward to next year.

Adjournment

With there being no further discussion, a motion was made by Secretary Kristensen and seconded by Treasurer Burke to adjourn the meeting. Voice vote taken, motion passed unanimously.

Meeting adjourned at 7:52 p.m.

Respectfully submitted,

Secretary, Robert A. Kristensen

/KN