



Woodstock Fire/Rescue District

435 E. Judd St.
Woodstock, IL 60098
(815) 338-2621

**Woodstock Fire/Rescue District
Board of Trustees Meeting
Station 3
2900 Raffel Rd.
Thursday January 27, 2022
Regular Meeting**

Call to Order

The regular meeting was called to order at 7:00 p.m. by President Fred Spitzer.

Roll Call

Trustees Present: President Fred Spitzer, Secretary Bob Kristensen, Treasurer Pat Burke, Trustee Scott Sankey
Trustees Absent: Trustee Noel Baldwin.

Public Comments

No Public Comments.

Correspondence

No Correspondence

Badge Pinning Ceremony

President Spitzer swore in the four new Full-time Career Firefighters: Antonio Zamora, John Leu, Jeffrey Kurka, and Greg Antor.

At Approximately 7:12 President Spitzer called for a break in the meeting to celebrate our four new members.

Regular session reconvened at 7:30

Minutes

A motion was made by Secretary Kristensen and seconded by Trustee Sankey to approve the minutes from the regular session meeting of December 16th, 2021. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Sankey-yes. Motion Passed. 4 aye, 0 nay, 1 absent.

A motion was made by Secretary Kristensen and seconded by Trustee Sankey to approve the minutes from the executive session meeting of December 16th, 2021 **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Sankey-yes. Motion Passed. 4 aye, 0 nay, 1 absent.

Financial Report

Brad with Gov Accounting LLC discussed revenue highlights compared to the previous year. Expenditures were discussed but not limited to dispatch fees, admin expenses, personnel expenses (healthcare), pension funds, and ambulance fee collections. Property Taxes: We have received 100% of Property Taxes, Ambulance Fees we have collected 80% of budget, Wireless monitoring fees we have received 57%. Collected \$306,375.00 from FEMA Grant.

Bill Report



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A motion was made by Secretary Kristensen and seconded by Treasurer Burke to approve the payment of the bills in the amount of **\$231,409.82**. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Sankey-yes. Motion Passed. 4 aye, 0 nay, 1 absent.

Division Report

Deputy Chief Parker-Deputy Chief Parker discussed EMS Delivery and Training for the month of August.331 Hours were dedicated to EMS Training. On average, each paramedic/ EMT trained 5.5 hours this month on EMS related topics.

Captain Williams- For the month of December 406.9 hours were spent on fire training. On average, each firefighter trained 7.67 hours this month on fire related topics.

Captain Hedges-In the activity report Captain Hedges provided information on the many aspects of community risk reduction in this month's activity report. There were 6 inspections/ re-inspections conducted with 10 violations identified. **CPR Program:** 4 classes; 17 students were trained in healthcare CPR.

Unfinished Business

No unfinished business

New Business

Appointment/Re-Appointment of FOIA Officer

A motion was made by Trustee Sankey and seconded by Secretary Kristensen to Appointment/Re-Appointment Kalene Evans as the FOIA Officer for the Woodstock Fire/Rescue District. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Sankey-yes. Motion Passed. 4 aye, 0 nay, 1 absent.

Appointment/Re-Appointment of OMA Officer

A motion was made by Trustee Sankey and seconded by Secretary Kristensen to Appointment/Re-Appointment Kalene Evans as the OMA Officer for the Woodstock Fire/Rescue District. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Sankey-yes. Motion Passed. 4 aye, 0 nay, 1 absent.

Resolution 2022-01- MCMRMA Delegate- Alternate Delegate

A motion was made by Secretary Kristensen and seconded by Treasurer Burke to appoint Deputy Chief Brendan Parker as the MCMRMA alternate delegate. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Sankey-yes. Motion Passed. 4 aye, 0 nay, 1 absent.

Hold Harmless Agreement: 109 S. Jefferson Street

A motion was made by Secretary Kristensen and seconded by Trustee Sankey to approve the Hold Harmless agreement for 109 S. Jefferson Street. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Sankey-yes. Motion Passed. 4 aye, 0 nay, 1 absent.

Hose Purchase:

A motion was made by Secretary Kristensen and seconded by Trustee Sankey to approve the purchase of new fire hoses from Air One Equipment. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Sankey-yes. Motion Passed. 4 aye, 0 nay, 1 absent.



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Communications Specialist Agreement:

A motion was made by Trustee Sankey and seconded by Secretary Kristensen to approve the Communications Specialist agreement with the following updates; We update the language in the job description for the Communication Specialist; this is a contracted position not a part-time position, Woodstock Fire/Rescue District has complete ownership of any and all media, and the salary of the Communication Specialist is \$24,000.00 Annually. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Sankey-yes. Motion Passed. 4 aye, 0 nay, 1 absent.

At approximately 8:00 pm a motion was made by President Spitzer and seconded by Treasurer Burke to move into executive session. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Sankey-yes. Motion Passed. 4 aye, 0 nay, 1 absent.

Regular session reconvened at **9:39 pm**

Ratification of Collective Bargaining Agreement with WCF Local 4813

A motion was made by President Spitzer and seconded by Trustee Sankey to ratify the Collective Bargaining Agreement with WCF Local 4813 with the exception of Article 20; the employee drug and alcohol testing revision. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Sankey-yes. Motion Passed. 4 aye, 0 nay, 1 absent.

Adjournment

With there being no further discussion, a motion was made by Secretary Kristensen and seconded by Trustee Sankey to adjourn the regular meeting. Regular meeting adjourned at 9:41pm. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Sankey-yes. Motion Passed. 4 aye, 0 nay, 1 absent.

Respectfully submitted,

A handwritten signature in cursive script that reads "Robert A. Kristensen". The signature is written in black ink and is positioned above a horizontal line.

Secretary, Robert A. Kristensen