



# Woodstock Fire/Rescue District

435 E. Judd St.  
Woodstock, IL 60098  
(815) 338-2621

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**Woodstock Fire/Rescue District  
Board of Trustees Meeting  
Station 3  
2900 Raffel Rd.  
Thursday May 18<sup>th</sup>, 2023  
Special Meeting**

## **Call to Order**

The meeting was called to order at 6:00 p.m. by President Fred Spitzer.

## **Roll Call**

**Trustees Present:** President Fred Spitzer, Secretary Bob Kristensen, Treasurer Pat Burke, Trustee Noel Baldwin, and Trustee Kim Mueller.

**Trustees Absent:** -None.

**Public Comments-** None

**Correspondence-** None

**Minutes-** None

**Unfinished Business-** No unfinished business.

## **New Business**

### **Officer Elections**

A motion was made by Trustee Baldwin and seconded by Secretary Kristensen to nominate Trustee Spitzer as President. No other nominations were made. Motion made by Secretary Kristensen and seconded by Trustee Baldwin to close nominations. **Trustee Spitzer elected president by acclamation.**

A motion was made by President Spitzer and seconded by Trustee Baldwin to nominate Trustee Kristensen as Secretary. No other nominations were made. President Spitzer closed nominations. **Trustee Kristensen elected secretary by acclamation.**

A motion was made by Secretary Kristensen and seconded by Trustee Baldwin to nominate Trustee Burke as Treasurer. No other nominations were made. President Spitzer closed nominations. **Trustee Burke elected Treasurer by acclamation.**

### **Authorization to Purchase Equipment**

A motion was made by Treasurer Burke and seconded by Trustee Mueller to approve the purchase of a commercial refrigerator and freezer from Ehrke's Appliance for \$3,350 each. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Baldwin-yes; Mueller- yes. **Motion Passed.** 5 aye, 0 nay.



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### Budget Workshop

James Howard with Governmental Accounting LLC presented the budget for the fiscal year ending April 30, 2024. Revenue highlights included property taxes are up 5%, ambulance revenue is up 79%, and the personal property replacement tax revenue had doubled since last year's budget. The Ground Emergency Medical Transport (GEMT) revenue was noted as the primary factor in increased ambulance revenues. Mr. Howard noted the pension levy exceeded the requested contribution and is a subject of review for the next fiscal year.

Expenditures are 15% more than last fiscal year. Highlights included administration increased 50% due to the GEMT provisions, debt/capital are up due to catching up on capital items, personnel services was increased by 15% in anticipation of an insurance premium increase, and salaries were increased to account for a larger overtime budget as the job market is leading to prolonged vacancies. Revenue surplus will be \$618,684 with a fund balance 10% of total expenditures.

Mr. Howard noted that transfers and capital spending would draw the ambulance fund down to a minimal balance and result in a \$975,379 deficit. Trustees asked several follow up questions. Mr. Howard noted that cash flow is important to watch month to month and the firm is monitoring the budget to actual year to year. He recommended the board consider a 2 to 3 year budgetary projection and establish priorities for future capital expenditures.

Chief Parker reviewed several budget categories with the Board including salaries, training, capital, and maintenance/ repairs. He noted the administration was being proactive with maintenance items and salary assumptions. Chief Parker fielded several general budget questions from the board.

### Adjournment

With there being no further discussion, a motion was made by Secretary Kristensen and seconded by Trustee Baldwin to adjourn the meeting. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Baldwin-yes; Mueller-yes. **Motion Passed.** 5 aye, 0 nay.

Meeting adjourned at **7:25 p.m.**

Respectfully submitted,

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Secretary, Robert A. Kristensen

/MAH