



# Woodstock Fire/Rescue District

435 E. Judd St.

Woodstock, IL 60098

(815) 338-2621

## Woodstock Fire/Rescue District

### Board of Trustees Meeting

Station 3, 2900 Raffel Rd.

Thursday June 26<sup>th</sup>, 2025

### Regular Meeting

**Public Hearing:** Final Budget and Appropriation. The public hearing was called to order at 6:45 pm by President Spitzer and closed at 7:00 pm. All Trustees were present. Zero public comments.

### **Call to Order**

The regular meeting was called to order at 7:00 p.m. by President Fred Spitzer.

### **Roll Call**

**Trustees Present:** President Fred Spitzer, Treasurer Pat Burke, Secretary Bob Kristensen, Trustee Kim Mueller, Trustee Scott Ritzert.

**Trustees Absent:** None

**Public Comments-** None

### **Correspondence**

Chief Parker let the Trustees know that their laptops should be arriving soon. We are looking forward to saving money on paper.

### **Minutes**

A motion was made by Trustee Mueller and seconded by Secretary Kristensen to approve the regular session meeting minutes from May 29<sup>th</sup>, 2025. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

### **Financial Report**

Brad with Gov Accounting LLC discussed revenue highlights compared to the previous year. Expenditures discussed included dispatch fees, admin expenses, personnel expenses, pension funds, and ambulance fee collections. **Property Taxes:** The District has received 6% of property taxes, and ambulance fees collected are at 11% of the budget. **Miscellaneous Receipts:** Collected \$4,243 and \$4,143.00 is from WC Reimbursements. Interest: Collected \$3,493.00 which is 5% of Budget.

The Trustees reviewed the bill report presented for the month of May 2025. Various questions the Trustees had were addressed by Chief Parker and Executive Administrator Kalene Nebert.

A motion was made by Secretary Kristensen and seconded by Treasurer Burke to approve and pay the bills in the amount of \$195,162.16. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain



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### Operations Report

Deputy Chief Hedges went over key topics on the Operations report for the month of May with the Trustees. The operations report is a snap shot of the Districts monthly training activities, continuing education, CPR classes offered, fire prevention as well as public education. Mike Shannon, the Districts Fleet Mechanic, completed over 127 work orders for the month of May.

Please note: **Operations report will be available along with the packet the Friday after the meeting, upon request.**

### Unfinished Business None

### New Business

#### Request for Variance from Required Fire Protection Systems- 1218 Lamb Rd.

Chief Hedges discussed the Variance request with the Board of Trustees, any questions the Board had were addressed.

A motion was made by Treasurer Burke and seconded by Trustee Ritzert to approve the S-1 add-on of 1,134 Sq. Ft., as proposed and approved by Woodstock Fire/Rescue District at 1218 Lamb Rd. Woodstock, IL 60098. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert-yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

#### Ordinance 2025- 252 Final Budget and Appropriation for FY 2026

A motion was made by President Spitzer and seconded by Secretary Kristensen to approve Ordinance 2025-252 the Final Budget and Appropriation. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

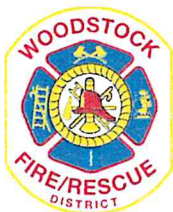
#### Resolution 2025-07 Designated Authorized Access Users and Signors of District Bank Accounts for American Community Bank

A motion was made by Secretary Kristensen and seconded by Treasurer Burke to approve Resolution 2025-07 removing previous Trustee Noel Baldwin from the District bank account and adding newly elected Trustee Scott Ritzert. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

#### Ordinance 253- Meeting Room Usage

A motion was made by Secretary Kristensen and seconded by Treasurer Burke to approve Ordinance 253- meeting room usage as presented. **Roll call vote:** Spitzer-no; Kristensen- yes; Burke-yes; Mueller-yes; Ritzert- no. **Motion Passed.** 3 ayes, 2 nays, 0 abstain





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### **Resolution 2025-08 Designated Authorized Access Users and Signors of District Bank Accounts at Wintrust Bank**

A motion was made by President Spitzer and seconded by Secretary Kristensen to approve Resolution 2025-08 removing previous Trustee Noel Baldwin from the District's bank account at Wintrust Bank and adding newly elected Trustee Scott Ritzert. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

### **Resolution 2025-09 Disposition of Surplus Equipment – Extrication Equipment**

A motion was made by Secretary Kristensen and seconded by Trustee Mueller to approve Resolution 2025-09 Disposition of Surplus Equipment, Specifically the Portable Hurst Hydraulic- Extrication Equipment. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

### **Local 4813: Request to meet with Board of Trustees**

President Scott Wessel of Local 4813 stated "All is good", we are setting records again, it's very busy. President Spitzer said that is good to hear, thank you.

### **Closed Session:**

A motion was made by President Spitzer and seconded by Secretary Kristensen to move into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to 5 ILCS 120/2(c)(1) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees pursuant to 5 ILCS 120/2(c)(2) Memorandum of Understanding – Fit for Duty. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

At 7:59 p.m. the Board moved into closed session.

At 8:47 p.m. President Spitzer reconvened the regular session.

### **Roll Call**

**Trustees Present:** President Fred Spitzer, Treasurer Pat Burke, Secretary Bob Kristensen, Trustee Kim Mueller, Trustee Scott Ritzert.

### **Memorandum of Understanding – Fit for Duty**

A motion was made by President Spitzer and seconded by Trustee Mueller to approve the addendum to the Collective Bargaining Agreement by adding section 8.09 as well as a modification to section 5.07 and section 9.01. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

### **Salary Increase**

A motion was made by President Spitzer and seconded by Secretary Kristensen to raise the District's 457 (100% matching) contribution from 10% to 13% of the Executive Administrator's salary. They also proposed a one-time \$4,000.00 payment through payroll from the District for the Executive Administrator to contribute to her 457 plan for this fiscal year. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain



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### Adjournment

With there being no further discussion, a motion was made by Secretary Kristensen and seconded by President Spitzer to adjourn the meeting. Voice vote taken, motion passed unanimously.

Meeting adjourned at 8:51 p.m.

Respectfully submitted,

*Robert A. Kristensen*

Secretary, Robert A. Kristensen

/KN