



Woodstock Fire/Rescue District

435 E. Judd St.
Woodstock, IL 60098
(815) 338-2621

Woodstock Fire/Rescue District Board of Trustees Meeting Station 3, 2900 Raffel Rd. Thursday July 24th, 2025 Regular Meeting

Call to Order

The regular meeting was called to order at 7:00 p.m. by President Fred Spitzer.

Roll Call

Trustees Present: President Fred Spitzer, Treasurer Pat Burke, Secretary Bob Kristensen, Trustee Kim Mueller, Trustee Scott Ritzert.

Trustees Absent: None

Public Comments- None

Presentation of Lifesaving Award

Correspondence

Chief Parker let the Trustees know that the District did not receive the grant from the OSFM (Office of the State Fire Marshal). The District also received a donation and a thank you letter from Jarvis & Associates Law firm, thanking us for the transport we did for them.

Minutes

A motion was made by Secretary Kristensen and seconded by Treasurer Burke to approve the regular session meeting minutes from June 26th, 2025. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

A motion was made by Secretary Kristensen and seconded by President Spitzer to approve the closed session meeting minutes from June 26th, 2025. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

Financial Report

Brad with Gov Accounting LLC discussed revenue highlights compared to the previous year. Expenditures discussed included dispatch fees, admin expenses, personnel expenses, pension funds, and ambulance fee collections. **Property Taxes:** The District has received 52% of property taxes, and ambulance fees collected are at 22% of the budget. **Miscellaneous Receipts:** Collected \$4,243 and \$4,143.00 is from WC Reimbursements. **Interest:** Collected \$11,512.00 which is 15% of Budget.

The Trustees reviewed the bill report presented for the month of July 2025. Various questions the Trustees had were addressed by Chief Parker.

A motion was made by Treasurer Burke and seconded by Trustee Mueller to approve and pay the bills in the amount of \$404,164.69. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- abstain. **Motion Passed.** 4 ayes, 0 nay, 1 abstain



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Operations Report

Deputy Chief Hedges went over key topics on the Operations report for the month of July with the Trustees. The operations report is a snap shot of the Districts monthly training activities, continuing education, CPR classes offered, fire prevention as well as public education. Mike Shannon, the Districts Fleet Mechanic, completed over 78 work orders for the month of June.

Please note: **Operations report will be available along with the packet the Friday after the meeting, upon request.**

Unfinished Business None

New Business

Trustee Ritzert Reimbursement Request- Essential Trustee Training Seminar

The Trustees reviewed the reimbursement request submitted by Trustee Ritzert along with the receipts.

A motion was made by President Spitzer and seconded by Secretary Kristensen to approve the reimbursement request from Trustee Scott Ritzert from the Essential Trustee Training Seminar in the amount of \$1,258.21. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- abstain. **Motion Passed.** 4 ayes, 0 nay, 1 abstain

Clothing Extractor Purchase

The clothing extractor at Station 2 is no longer operable and needs to be replaced.

A motion was made by Treasurer Burke and seconded by President Spitzer to approve the purchase of a new clothing extractor for Station 2 from Haiges Machinery in the amount of \$11, 295.00. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

Closed Session:

A motion was made by President Spitzer and seconded by Trustee Ritzert to move into closed session to discuss the semi-annual review of closed session minutes pursuant to 5 ILCS 120/2.06(d) and to discuss personnel the purposes of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to 5 ILCS 120/2(c)(1) Roll call vote: Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

At 7:54 p.m. the Board moved into closed session.

At 8:19 p.m. President Spitzer reconvened the regular session.

Semi-Annual Review of Closed Session Minutes

After a discussion in closed session, no action was taken by the Trustees to open any closed session minutes.



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Roll Call

Trustees Present: President Fred Spitzer, Treasurer Pat Burke, Secretary Bob Kristensen, Trustee Kim Mueller, Trustee Scott Ritzert.

Adjournment

With there being no further discussion, a motion was made by Trustee Ritzert and seconded by Secretary Kristensen to adjourn the meeting. Voice vote taken, motion passed unanimously.

Meeting adjourned at 8:21 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Robert A. Kristensen". The signature is written in dark ink and is positioned above a horizontal line.

Secretary, Robert A. Kristensen

/KN