



Woodstock Fire/Rescue District

435 E. Judd St.
Woodstock, IL 60098
(815) 338-2621

**Woodstock Fire/Rescue District
Board of Trustees Meeting
Station 3, 2900 Raffel Rd.
Thursday September 28th, 2023
Regular Meeting**

Call to Order

The regular meeting was called to order at 7:00 p.m. by President Fred Spitzer.

Roll Call

Trustees Present: President Fred Spitzer, Secretary Bob Kristensen, Treasurer Pat Burke, Trustee Noel Baldwin and Trustee Kim Mueller.

Trustees Absent: None

Public Comments- None

Correspondence- None

Minutes

A motion was made by Secretary Kristensen and seconded by Trustee Mueller to approve the minutes from the August 24, 2023 Regular Session. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke- yes; Baldwin- yes; Mueller- yes. **Motion Passed.** 5 aye, 0 nay, 0 abstain.

A motion was made by President Spitzer and seconded by Treasurer Burke to approve the minutes from the August 24, 2023 Closed Session. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke- yes; Baldwin- yes; Mueller- yes. **Motion Passed.** 5 aye, 0 nay, 0 abstain.

Financial Report

Brad with Gov Accounting LLC discussed revenue highlights compared to the previous year. Expenditures discussed included dispatch fees, admin expenses, personnel expenses (healthcare), pension funds, and ambulance fee collections. Property Taxes: district has received 56% of property taxes, ambulance fees collected are at 32% of budget, and wireless monitoring fees received 26% of budget. \$137,698.00 has been received from the SAFER grant.

A motion was made by Trustee Baldwin and seconded by Treasurer Burke to pay the bills totaling \$129,262.37. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke- yes; Baldwin- yes; Mueller- yes. **Motion Passed.** 5 aye, 0 nay, 0 abstain.

Division Report (Report taken directly from the activity report attached in the packet)

Deputy Chief Hedges- presented a summary of district activity in the month of September.

Battalion Chief Williams- presented a summary of district training activity as well as black shift highlights.

Battalion Chief Nieman- presented a summary of building & grounds and IT activities as well as red shift highlights.



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Unfinished Business-

None.

New Business

President Spitzer noted the board would discuss the Lieutenant Promotion and Career Firefighter/Paramedic hiring in closed session.

Ordinance 244- Annexation of property at 16214 St. Patrick Rd.

Brandy Quance, the District's attorney spoke to the Annexation of the property located at 16214 St. Patrick Rd. Brandy discussed the legal requirements along with what, as well as who needs to file the proper documentation. Brandy stated the home owner is the one who has to file these documents not the District on the owner's behalf.

A motion was made by trustee Baldwin and seconded by Treasurer Burke to approve **Ordinance- 244** Annexation of property at 16214 St. Patrick Rd. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke- yes; Baldwin- yes; Mueller- yes. **Motion Passed.** 5 aye, 0 nay, 0 abstain.

Online Bill Pay

A motion was made by Trustee Baldwin and seconded by President Spitzer to approve the online bill pay through American Community Bank for our monthly reoccurring bills as well as any bills that can accrue interest and/or late fees. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke- yes; Baldwin- yes; Mueller- yes. **Motion Passed.** 5 aye, 0 nay, 0 abstain.

A motion was made by President Spitzer and seconded by Secretary Kristensen to go into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to 5 ILCS 120/2(c)(1). **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke-yes; Baldwin- yes; Mueller- yes. **Motion Passed.** 5 aye, 0 nay, 0 abstain. Regular meeting closed at **7:51 p.m.**

Regular meeting was called back to order at **8:30 p.m.** All trustees remained present.

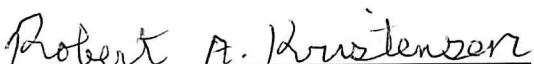
A motion was made by President Spitzer and seconded by Trustee Baldwin to give direction to the Board of Fire Commissioners to move forward with the Lieutenant Promotion. **Roll call vote:** Spitzer-yes; Kristensen-yes; Burke-yes; Baldwin- yes; Mueller- yes. **Motion Passed.** 5 aye, 0 nay, 0 abstain.

Adjournment

With there being no further discussion, a motion was made by Trustee Baldwin and seconded by Treasurer Burke to adjourn the meeting. Voice vote taken, motion passed unanimously.

Meeting adjourned at **8:31 p.m.**

Respectfully submitted,


Secretary, Robert A. Kristensen