



Woodstock Fire/Rescue District

435 E. Judd St.
Woodstock, IL 60098
(815) 338-2621

Woodstock Fire/Rescue District Board of Trustees Meeting Station 3, 2900 Raffel Rd. Thursday May 29th, 2025 Regular Meeting

Call to Order

The regular meeting was called to order at 7:00 p.m. by President Fred Spitzer.

Swearing in Ceremony

President Spitzer swore in the newly elected Trustee Scott Ritzert.

At 7:03 p.m. President Spitzer called for a short recess for anyone who would like to enjoy some coffee and desserts as we welcome Scott Ritzert to the Board of Trustees.

Reconvened:

At 7:21 p.m. President Spitzer called the meeting back to order. **Roll Call: Trustees Present:** President Fred Spitzer, Secretary Bob Kristensen, Treasurer Pat Burke, Trustee Kim Mueller, and Trustee Scott Ritzert

Trustees Absent: None

Public Comments- None

Trustee Officer Elections

A motion was made by Trustee Burke to nominate Trustee Spitzer as the President of the Board of Trustees. No other nominations were made. Trustee Kristensen closed the nominations for President of the Board. **Trustee Spitzer elected President of the Board of Trustees by acclamation.**

A motion was made by President Spitzer to nominate Trustee Burke as the Treasurer of the Board of Trustees. No other nominations were made. Trustee Kristensen closed the nominations for Treasurer of the Board. **Trustee Burke elected Treasurer of the Board of Trustees by acclamation.**

A motion was made by President Spitzer to nominate Trustee Kristensen as the Secretary of the Board of Trustees. No other nominations were made. Treasurer Burke closed the nominations for Secretary of the Board. **Trustee Kristensen elected Secretary of the Board of Trustees by acclamation.**

Correspondence

Chief Parker discussed the correspondence received from Northwestern Medicine Woodstock Hospital Operations Manager, thanking WFRD for celebrating the ER and hospital staff with lunch and other goodies.

Minutes

A motion was made by Trustee Mueller and seconded by Treasurer Burke to approve the regular session meeting minutes from April 24th, 2025. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- abstain. **Motion Passed.** 4 ayes, 0 nay, 1 abstain



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A motion was made by Trustee Mueller and seconded by Treasurer Burke to approve the closed session meeting minutes from April 24th, 2025. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- abstain. **Motion Passed.** 4 ayes, 0 nay, 1 abstain

Financial Report

Brad with Gov Accounting LLC discussed revenue highlights compared to the previous year. Expenditures discussed included dispatch fees, admin expenses, personnel expenses, pension funds, and ambulance fee collections. **Property Taxes:** The District has received 100% of property taxes, and ambulance fees collected are at 107% of the budget. **Miscellaneous Receipts:** Stanwood Trust Donation- \$24,795.00 and the US Treasury- 941 correction credit in the amount of \$13,980.00, ambulance stand-by \$28,150.00 and Foreign Fire Reimbursements in the amount of \$15,650.00, with an IGA reimbursement for Communications Specialist Alex Vucha's IGA agreement between other fire Districts. Interest: Collected \$92,013.00- 230% of budget.

The Trustees reviewed the bill report presented for the month of May 2025. Various questions the Trustees had were addressed by Chief Parker and Executive Administrator Kalene Nebert.

A motion was made by Treasurer Burke and seconded by President Spitzer to approve and pay the bills in the amount of \$297,568.89. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

Operations Report

Deputy Chief Hedges went over key topics on the Operations report for the month of April with the trustees. The operations report is a snap shot of the Districts monthly training activities, continuing education, CPR classes offered, fire prevention as well as public education. Mike Shannon, the Districts Fleet Mechanic, completed over 75 work orders for the month of April.

Please note: **Operations report will be available along with the packet the Friday after the meeting, upon request.**

Unfinished Business None

New Business

Board of Fire Commission Appointment

A motion was made by President Spitzer and seconded by Secretary Kristensen to re-appoint Brian Lopprino as a Commissioner for the Board of Fire Commissioners. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

Pension Board Appointment

A motion was made by Treasurer Burke and seconded by President Spitzer to re-appoint Lloyd Shaw and Robert Kristensen to the Pension Board. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain



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Resolution 2025-04 Disposition of Surplus Equipment- Miscellaneous Vehicle Equipment

A motion was made by Secretary Kristensen and seconded by President Spitzer to approve resolution 2025-04 disposition of surplus equipment. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

Resolution 2025-05 Disposition of Surplus Equipment- Extrication Equipment

A motion was made by Secretary Kristensen and seconded by President Spitzer to approve resolution 2025-05 disposition of surplus equipment-extrication equipment. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

Resolution 2025-06 Disposition of Surplus Equipment- Ladder Truck

A motion was made by Secretary Kristensen and seconded by President Spitzer to approve resolution 2025-06 disposition of surplus equipment-ladder Truck. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

SCBA Bottles Purchase

A motion was made by Trustee Mueller and seconded by Trustee Ritzert to approve the purchase of 25 SCBA bottles in the amount of \$27,500.00 as presented by Air One. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

AED Purchase

A motion was made by Treasurer Burke and seconded by Secretary Kristensen to approve the purchase of an AED machine in the amount of \$6,932.19. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

Tuck Point Service Agreement- Station 1

A motion was made by President Spitzer and seconded by Treasurer Burke to approve the tuck point service agreement for station 1 in the amount of \$16,998.00. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Ritzert- yes. **Motion Passed.** 5 ayes, 0 nay, 0 abstain

Adjournment

With there being no further discussion, a motion was made by Secretary Kristensen and seconded by Trustee Ritzert to adjourn the meeting. Voice vote taken, motion passed unanimously.

Meeting adjourned at 8:40 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Robert A. Kristensen".
Secretary, Robert A. Kristensen

/KN

