



# Woodstock Fire/Rescue District

435 E. Judd St.  
Woodstock, IL 60098  
(815) 338-2621

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**Woodstock Fire/Rescue District  
Board of Trustees Meeting  
Station 3  
2900 Raffel Rd.  
Thursday January 26<sup>th</sup>, 2023  
Regular Meeting**

## **Call to Order**

The regular meeting was called to order at 7:00 p.m. by President Fred Spitzer.

## **Roll Call**

**Trustees Present:** President Fred Spitzer, Treasurer Pat Burke, Trustee Noel Baldwin, Trustee Scott Sankey

**Trustees Absent:** Secretary Bob Kristensen

## **Public Comments**

None

## **Correspondence**

None

## **Minutes**

A motion was made by Trustee Baldwin and seconded by Treasurer Burke to approve the regular meeting minutes from December 29<sup>th</sup>, 2022 regular meeting. **Roll call vote:** Spitzer-yes; Burke-yes; Baldwin-yes; Sankey-abstain. **Motion Passed.** 3 aye, 0 nay, 1 abstain, 1 absent.

A motion was made by Treasurer Burke and seconded by Trustee Baldwin to approve the closed session meeting minutes from December 29<sup>th</sup>, 2022. **Roll call vote:** Spitzer-yes; Burke-yes; Baldwin-yes; Sankey-abstain. **Motion Passed.** 3 aye, 0 nay, 1 abstain, 1 absent.

A motion was made by Treasurer Burke and seconded by Trustee Baldwin to approve the special session minutes from January 10<sup>th</sup>, 2023. **Roll call vote:** Spitzer-yes; Burke-yes; Baldwin-yes; Sankey-yes. **Motion Passed.** 4 aye, 0 nay, 1 absent.

A motion was made by Trustee Baldwin and seconded by Treasurer Burke to approve the closed session minutes from January 10<sup>th</sup>, 2023. **Roll call vote:** Spitzer-yes; Burke-yes; Baldwin-yes; Sankey-yes. **Motion Passed.** 4 aye, 0 nay, 1 absent.

## **Financial Report**





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Brad with Gov Accounting LLC discussed revenue highlights compared to the previous year. Expenditures were discussed but not limited to dispatch fees, admin expenses, personnel expenses (healthcare), pension funds, and ambulance fee collections. Property Taxes: We have received 100% of Property Taxes, Ambulance Fees we have collected 95% of budget, Wireless monitoring fees we have received 77%. Collected \$522,764.00 from SAFER Grant.

### **Bill Report**

A motion was made by Trustee Sankey and seconded by Trustee Baldwin to approve the payment of the bills in the amount of no more than \$298,214.64. **Roll call vote:** Spitzer-yes; Burke-yes; Baldwin-yes; Sankey-yes. **Motion Passed.** 4 aye, 0 nay, 1 absent.

### **Division Report ( This report is taken directly from the activity report attached in the packet)**

**Chief Parker-** Officer Development Program- Acting Lieutenants- Eight Eligible to act up and one in training. Acting Battalion Chiefs- five eligible to act up. Work orders and Preventative maintenance: Mike Shannon our fleet mechanic, has been very busy this month completing 104 work orders and five preventative maintenance jobs.

**Battalion Chief Williams-** For the month of December 820 hours were spent on fire training which focused on technical rescue. On average, each firefighter trained 16.4 hours this month on fire related topics.

**Deputy Chief Hedges-**For the month of December, 272 hours were dedicated to EMS training. On average each Paramedic/ EMT trained 4.8 hours on EMS related topics. A total of 80 work orders were completed by Fleet Mechanic Mike Shannon, along with four preventative maintenance services

**Battalion Chief Nieman-** discussed building and grounds. Replaced ceiling fan at station 2, Station 3 there was a hole in dry system pipe system taken OOS. Station 1 RTV replaced, as well as station 1 radio room furnace replaced.

### **Unfinished Business**

No unfinished business

### **New Business**

#### **Appointment/Re-Appointment FOIA Officer**

A motion was made by President Spitzer and seconded by Trustee Baldwin to appoint Kalene Evans as the FOIA Officer for WFRD. **Roll call vote:** Spitzer-yes; Burke-yes; Baldwin-yes; Sankey-yes. **Motion Passed.** 4 aye, 0 nay, 1 absent.

#### **Appointment/Re-Appointment of OMA Officer**

A motion was made by President Spitzer and seconded by Trustee Sankey to appoint Kalene Evans as the OMA Officer for WFRD. **Roll call vote:** Spitzer-yes; Burke-yes; Baldwin-yes; Sankey-yes. **Motion Passed.** 4 aye, 0 nay, 1 absent.





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### Snow Plow Purchase

A motion as made by Treasurer Burke and seconded by Trustee Sankey to approve a snow-plow purchase for the Station 3 pick-up truck in the amount of \$7,434.30. **Roll call vote:** Spitzer-yes; Burke-yes; Baldwin-yes; Sankey-yes. **Motion Passed.** 4 aye, 0 nay, 1 absent.

### Direction to the Fire Commission to hire Career Firefighter/Paramedic

A motion was made by President Spitzer and seconded by Treasurer Burke to give direction to the Board of Fire Commissioners to move forward with the hiring of a career firefighter. **Roll call vote:** Spitzer-yes; Burke-yes; Baldwin-yes; Sankey-yes. **Motion Passed.** 4 aye, 0 nay, 1 absent.

At **7:45 pm** a motion was made by President Spitzer and seconded by Trustee Sankey to move into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to 5 ILCS 120/2(c)(1). Discussion of the organizational chart. **Roll call vote:** Spitzer-yes; Burke-yes; Baldwin-yes; Sankey-yes. **Motion Passed.** 4 aye, 0 nay, 1 absent.

Regular session reconvened at 8:12 pm.

### Roll Call

**Trustees Present:** President Fred Spitzer, Treasurer Pat Burke, Trustee Noel Baldwin, Trustee Scott Sankey

### Adjournment

With there being no further discussion, a motion was made by Trustee Sankey and seconded by Trustee Baldwin to adjourn the regular meeting. **Roll call vote:** Spitzer-yes; Burke-yes; Baldwin-yes; Sankey-yes. **Motion Passed.** 4 aye, 0 nay, 1 absent.

Regular meeting adjourned at **8:12 pm**.

Respectfully submitted,

A handwritten signature in cursive script that reads "Robert A. Kristensen".

Secretary, Robert A. Kristensen