



# Woodstock Fire/Rescue District

435 E. Judd St.  
Woodstock, IL 60098  
(815) 338-2621

---

## Woodstock Fire/Rescue District Board of Trustees Meeting Station 3, 2900 Raffel Rd. Thursday March 20th, 2025 Regular Meeting

### Call to Order

The regular meeting was called to order at 7:00 p.m. by President Fred Spitzer.

### Roll Call

**Trustees Present:** President Fred Spitzer, Secretary Bob Kristensen, Treasurer Pat Burke, Trustee Kim Mueller, and Trustee Noel Baldwin.

**Trustees Absent:** None

**Public Comments-** None

**Correspondence-** Chief Parker discussed setting up a time and day for the budget workshop with the Trustees. The budget workshop will take place at 12:00 p.m. on April 10<sup>th</sup>, at 2900 Raffel Rd. Fire Station 3. The District received a thank you letter from Lake Zurich Fire Department for our assistance in a structure fire. The District also received a thank you letter from the School District, thanking us for the donation of a ride in style certificate.

### Minutes

A motion was made by Trustee Baldwin and seconded by Secretary Kristensen to approve the regular session meeting minutes from December 19<sup>th</sup>, 2024. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke-yes; Mueller-abstain; Baldwin- yes. **Motion Passed.** 4 ayes, 0 nay, 1 abstain

A motion was made by Trustee Mueller and seconded by President Spitzer to approve the regular session meeting minutes from January 23<sup>rd</sup>, 2025. **Roll call vote:** Spitzer-yes; Kristensen- abstain; Burke- yes; Mueller--yes; Baldwin- abstain. **Motion Passed.** 3 ayes, 0 nay, 2 abstain

A motion was made by President Spitzer and seconded by Trustee Mueller to approve the regular session meeting minutes from February 27<sup>th</sup>, 2025. **Roll call vote:** Spitzer-yes; Kristensen- abstain; Burke- abstain; Mueller--yes; Baldwin- yes. **Motion Passed.** 3 ayes, 0 nay, 2 abstain

A motion was made by President Spitzer and seconded by Trustee Baldwin to approve the closed session meeting minutes from December 19<sup>th</sup>, 2024. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke-yes; Mueller-abstain; Baldwin- yes. **Motion Passed.** 4 ayes, 0 nay, 1 abstain

A motion was made by Treasurer Burke and seconded by Trustee Mueller to approve the regular session meeting minutes from January 23<sup>rd</sup>, 2025, with a correction that Trustee Baldwin was also not present at this meeting. **Roll call vote:** Spitzer-yes; Kristensen- abstain; Burke- yes; Mueller--yes; Baldwin- abstain. **Motion Passed.** 3 ayes, 0 nay, 2 abstain



# Woodstock Fire/Rescue District

435 E. Judd St.  
Woodstock, IL 60098  
(815) 338-2621

---

## Financial Report

Brad with Gov Accounting LLC discussed revenue highlights compared to the previous year. Expenditures discussed included dispatch fees, admin expenses, personnel expenses (healthcare), pension funds, and ambulance fee collections. **Property Taxes:** The District has received 100% of property taxes, and ambulance fees collected are at 83% of the budget. **Miscellaneous Receipts:** Stanwood Trust Donation- \$24,795.00 and the US Treasury- 941 correction credit in the amount of \$13,980.00, ambulance stand-by \$20,940.00 and Foreign Fire Reimbursements in the amount of \$15,650.00, with an IGA reimbursement for Communications Specialist Alex Vucha's IGA agreement between other fire Districts. Interest: Collected \$82,266.00- 206% of budget.

The Trustees reviewed the bill report presented for the month of March, 2025. Any questions the Trustees had were addressed.

A motion was made by Treasurer Burke and seconded by Trustee Baldwin to approve and pay the bills in the amount of \$196,075.08. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Baldwin- yes. **Motion Passed.** 5 ayes, 0 nay.

## Operations Report

Deputy Chief Hedges went over key topics on the Operations report for the month of February, 2025 with the Trustees. The Operations report is a snap shot of the Districts monthly training activities, continuing education, CPR classes offered, Fire Prevention as well as Public Education. Mike Shannon, the Districts Fleet Mechanic, completed over 93 work orders for the month of February, 2025.

Please note: **Operations report will be available along with the packet the Friday after the meeting, upon request.**

## Unfinished Business- None

## New Business

### Resolution 2025-02: Authorizing the Destruction of Audio/Video Recording of Closed Session Meetings

A motion was made by Trustee Mueller and seconded by Trustee Baldwin to approve Resolution 2025-02-authorizing the destruction of audio/video recording of closed session meetings with the dates as presented in the Resolution. President Spitzer made an amendment to the motion to include the video/audio recording dates of August 27<sup>th</sup>, 2020 through July 27<sup>th</sup>, 2023. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Baldwin- yes. **Motion Passed.** 5 ayes, 0 nay

## Fiscal Year 2026 Meeting Dates

A motion was made by Trustee Baldwin and seconded by Secretary Kristensen to approve the Fiscal Year 2026 meeting dates as presented. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller-yes; Baldwin- yes. **Motion Passed.** 5 ayes, 0 nay



## Woodstock Fire/Rescue District

435 E. Judd St.  
Woodstock, IL 60098  
(815) 338-2621

---

### **Meeting with local 4813**

Chief Parker informed the Trustees that they were unable to attend this months meeting and they requested that we table the meeting until April's Board of Trustees meeting.

### **Adjournment**

With there being no further discussion, a motion was made by Trustee Baldwin and seconded by Secretary Kristensen to adjourn the meeting. Voice vote taken, motion passed unanimously.

Meeting adjourned at **7:30 p.m.**

Respectfully submitted,

---

Secretary, Robert A. Kristensen

KN//: