



Woodstock Fire/Rescue District

435 E. Judd St.
Woodstock, IL 60098
(815) 338-2621

Woodstock Fire/Rescue District Board of Trustees Meeting Station 3, 2900 Raffel Rd. Thursday April 25th, 2024 Regular Meeting

Call to Order

The regular meeting was called to order at 7:00 p.m. by President Fred Spitzer.

Roll Call

Trustees Present: President Fred Spitzer, Secretary Bob Kristensen, Treasurer Pat Burke, Trustee Kim Mueller

Trustees Absent: Trustee Noel Baldwin

Public Comments- None

Correspondence- Chief Parker discussed correspondence. Chief Parker received a thank you letter from Mchenry Township Fire Protection District for a structure fire that we responded to in their district. President Spitzer, Trustee Mueller and Trustee Baldwin all completed their continuing education trustee training.

New Business

Mike Nugent from MCMRMA discussed the terms of the Resolution 2024-04 via zoom with the Board of Trustees. Mike Nugent is looking for the Board of Trustees to approve the renewal of MCMRMA with the changes to the terms from four years to a ten year term.

A motion was made by President Spitzer and seconded by Secretary Kristensen to approve the Resolution 2024-04 renewal of MCMRMA. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller- yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

Minutes

A motion was made by Secretary Kristensen and seconded by Treasurer Burke to approve the minutes from the March 28th, 2024 regular session meeting. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller- yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

A motion was made by Secretary Kristensen and seconded by Treasurer Burke to approve the minutes from the April 11th, 2024 closed session meeting. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller- yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

Financial Report

Brad with Gov Accounting LLC discussed revenue highlights compared to the previous year. Expenditures discussed included dispatch fees, admin expenses, personnel expenses (healthcare), pension funds, and ambulance fee collections. Property Taxes: The District has received 100% of property taxes, ambulance fees collected are at 92% of budget and wireless monitoring fees collected were a total of \$57,978.00. \$304,941.00 has been received from the SAFER grant. \$19,454 for ETSB StarCom Grant award. \$1,000.00 collected from



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Casey's and \$6,000.00 from McHenry County- Station Alerting. Trustee Mueller had some questions in regards to our Personal Property Replacement Tax.

The Trustees reviewed the bill report presented for the month of April 2024. Any questions the Board had were addressed.

A motion was made by Secretary Kristensen and seconded by Treasurer Burke to pay the bills totaling \$114,165.82. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller- yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

New Business

Resolution 2024-03 Approving a Loan from American Community Bank

Chief Parker discussed the loan from American Community Bank with the Board of Trustees. The Board of Trustees reviewed and discussed the terms of the Loan.

A motion was made by Treasurer Burke and seconded by Secretary Kristensen to approve **Resolution 2024-03 a loan from American Community Bank**. President Spitzer made an amendment to include the following details of the loan: a loan in the amount of **\$735,000.00** from American Community Bank for a 10 year term at a rate of 6%. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller- yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

Fiscal Year 2025 Regular Meeting Dates

A motion was made by President Spitzer and seconded by Secretary Kristensen to approve the Fiscal Year 2025 Meeting Dates. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller- yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

Ordinance 247- Tentative Budget and Appropriation FY 25

The Trustees reviewed and discussed the Tentative Budget and Appropriation ordinance for Fiscal Year 2025. Trustee Mueller asked about the personal property replacement taxes being budgeted at \$80,000.00 but we are only at \$50,000.00 this year. Chief Parker explained " we've budgeted what was advised by the accounting firm". Administrative Assistant Nebert also let the Board of Trustees know that there are two more payments that were just received from personal property replacement tax that has not been deposited as of yet, so the Board will see those deposits on the next months financial report.

A motion was made by Secretary Kristensen and seconded by President Spitzer to approve Ordinance 247- Tentative Budget and Appropriation for Fiscal Year 2025. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller- yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

Garage Doors & Pedestrian Doors Purchase

B.C. Nieman informed the Board of the two bids that were received for the garage and pedestrian door purchase. Adams Brothers and DH Pace were the only bids received. We requested that the business is located within a 20 mile radius due to the cost of travel. Adams brothers met the the other bidding company did not, they were at a 30 mile radius.



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A motion was made by Secretary Kristensen and seconded by Treasurer Burke to approve the bid From Adam's Brothers Garage for the replacement of the overhead and pedestrian doors at Station 1 in the amount of \$52,911.00. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller- yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

Stair Tread Replacement- Station 2

Chief Parker dicussed the Stair Tread Replacment. La Fontaine provided a quote which was given to the Board of Trustees for review. The Tread on the stairs have become a trip hazard and need to be replaced.

A motion was made by Secretary Kristensen and seconded by Treasurer Burke to approve La Fontaine Enterprises for the stair covering and landing replacement at Station 2 in the amount of \$6,360.00. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller- yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

A motion was made by President Spitzer and seconded by Secretary Kristensen to move into closed session to discuss Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees pursuant to 5 ILCS 120/2(c)(2) Collective Bargaining Agreement with WCF Local 4813. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to 5 ILCS 120/2(c)(1). Salary increases- Administrative & Non-Career Personnel. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke-yes; Mueller- yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

The Board of Trustees moved into closed session at 7:52 pm.

The regular meeting reconvened by President Spitzer at 8:46 pm.

Roll Call **Trustees Present:** President Fred Spitzer, Treasurer Pat Burke, Secretary Kristensen, Trustee Kim Mueller

A motion was made by Secretary Kristensen and seconded by President Spitzer to ratify the Collective Bargaining Agreement as presented this evening with Local 4813. **Roll call vote:** Spitzer-yes; Kristensen- yes; Burke- yes; Mueller- yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

Salary Increases- Administrative & Non-career Personnel

A motion was made by President Spitzer and seconded by Treasurer Burke to approve the new annual salary increases for the non- career members as follows;

non-career EMT-B new annual salary- \$53,239.20

non-career EMT-P new annual salary \$59,013.98

Roll call vote: Spitzer-yes; Kristensen- yes; Burke- yes; Mueller- yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.

A motion was made by Secretary Kristensen and seconded by President Spitzer to approve the following salary increases; 7% salary increase for the Fire Chief, Deputy Chief and the Administrative Assistant as well as a 5% salary increase for the Office Assistant and the Fleet Mechanic.

Roll call vote: Spitzer-yes; Kristensen- yes; Burke- yes; Mueller- yes. **Motion Passed.** 4 ayes, 0 nay, 1 absent.



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Adjournment

With there being no further discussion, a motion was made by Secretary Kristensen and seconded by President Spitzer to adjourn the meeting. Voice vote taken, motion passed unanimously.

Meeting adjourned at **8:50 p.m.**

Respectfully submitted,

Secretary, Robert A. Kristensen