



Woodstock Fire/Rescue District

435 E. Judd St.
Woodstock, IL 60098
(815) 338-2621

**Woodstock Fire/Rescue District
Board of Trustees Meeting
Station 3
2900 Raffel Rd.
Thursday February 23rd, 2023
Regular Meeting**

Call to Order

The regular meeting was called to order at 7:00 p.m. by President Fred Spitzer.

Roll Call

Trustees Present: President Fred Spitzer, Secretary Bob Kristensen, Treasurer Pat Burke, and Trustee Noel Baldwin

Trustees Absent: Trustee Scott Sankey

Swearing in ceremony: Members, both new and current were sworn in by Board of Trustees President Fred Spitzer.

Public Comments

Chief Parker introduced the District's new office Assistant Deann Miller to the Board of Trustees.

Correspondence

None

Minutes

A motion was made by President Spitzer and seconded by Trustee Baldwin to approve the regular meeting minutes from January 26th, 2023 regular meeting. **Roll call vote:** Spitzer-yes; Burke-yes; Baldwin-yes; Kristensen-abstain. **Motion Passed.** 3 aye, 0 nay, 1 abstain, 1 absent.

A motion was made by President Spitzer and seconded by Treasurer Burke to approve the closed meeting minutes from January 26th, 2023 regular meeting. **Roll call vote:** Spitzer-yes; Burke-yes; Baldwin-yes; Kristensen-abstain. **Motion Passed.** 3 aye, 0 nay, 1 abstain, 1 absent.

Financial Report

Brad with Gov Accounting LLC discussed revenue highlights compared to the previous year. Expenditures were discussed but not limited to dispatch fees, admin expenses, personnel expenses (healthcare), pension funds, and ambulance fee collections. Property Taxes: We have received 100% of Property Taxes, Ambulance Fees we have collected 115% of budget, Wireless monitoring fees we have received 77%. Collected \$562,106.00 from SAFER Grant.



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Bill Report

A motion was made by Trustee Baldwin and seconded by Treasurer Burke to approve the payment of the bills in the amount of no more than \$130,907.44. **Roll call vote:** Spitzer-yes; Burke-yes; Kristensen-yes; Baldwin-yes; **Motion Passed.** 4 aye, 0 nay, 1 absent.

Division Report (This report is taken directly from the activity report attached in the packet)

Chief Parker- Officer Development Program- Acting Lieutenants- Eight Eligible to act up and one in training. Acting Battalion Chiefs- five eligible to act up. Work orders and Preventative maintenance: Mike Shannon our fleet mechanic, has been very busy this month completing 104 work orders and five preventative maintenance jobs.

Battalion Chief Williams- For the month of January 1133 hours were spent on fire training which focused on health and wellness. On average, each firefighter trained 19.5 hours this month on fire related topics.

Deputy Chief Hedges-For the month of January 432 hours were dedicated to EMS training. On average each Paramedic/ EMT trained 6.9 hours on EMS related topics. A total of 110 work orders were completed by Fleet Mechanic Mike Shannon, along with four preventative maintenance services

Battalion Chief Nieman- discussed building and grounds. St. 3 Jockey pump for the dry sprinkler system continuously running- found a hole in the pipe. Pipe was replaced by United States Fire Alliance Fire Protection. St. 2 dishwasher top rack broken rollers replaced. St. 2 public bathroom faucets are leaking.

Unfinished Business

No unfinished business

New Business

Semi-Annual Review of Minutes

Tabled- Minutes were just reviewed in November.

Ordinance 237- Ambulance Billing

A motion was made by Secretary Kristensen and seconded by Trustee Baldwin to approve the Ordinance 237 Ambulance Billing. **Roll call vote:** Spitzer-yes; Burke-yes; Kristensen-yes; Baldwin-yes; **Motion Passed.** 4 aye, 0 nay, 1 absent.

Resolution 2023-01 MCMRMA Delegate

A motion was made by Secretary Kristensen and seconded by Trustee Baldwin to approve Resolution **2023-01** making Chief Parker the delegate and Deputy Chief Hedges the alternate delegate for MCMRMA. **Roll call vote:** Spitzer-yes; Burke-yes; Kristensen-yes; Baldwin-yes; **Motion Passed.** 4 aye, 0 nay, 1 absent.



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Resolution 2023-02 Amendment to the WFRD HRA Arrangement

A motion was made Treasurer Burke and seconded by Trustee Baldwin to approve the amendment to the WFRD HRA arrangement. **Roll call vote:** Spitzer-yes; Burke-yes; Kristensen-yes; Baldwin-yes; **Motion Passed.** 4 aye, 0 nay, 1 absent.

Lawn Maintenance Contract- Langton Group

A motion was made by Trustee Baldwin and seconded by President Spitzer to approve the Langton Group three year contract for a total of \$14,604.80 per year for the three years. **Roll call vote:** Spitzer-yes; Burke-yes; Kristensen-yes; Baldwin-yes; **Motion Passed.** 4 aye, 0 nay, 1 absent.

Adjournment

With there being no further discussion, a motion was made by Trustee Baldwin and seconded by Secretary Kristensen to adjourn the regular meeting. **Roll call vote:** Spitzer-yes; Burke-yes; Kristensen-yes; Baldwin-yes. **Motion Passed.** 4 aye, 0 nay, 1 absent.

Regular meeting adjourned at **8:46 pm.**

Respectfully submitted,

Secretary, Robert A. Kristensen